

NATIONAL INSTITUTE OF TECHNOLOGY SILCHAR

Minutes of the Fourteenth Meeting of the Finance Committee held on 2nd December 2009 at 10.00 AM at IIT Kharagpur Extension Centre, Kolkata

Fourteenth meeting of the Finance Committee of the Institute was held on 2nd December 2009 at IIT Kharagpur Extension Centre, Kolkata. Following members were present-

1. Prof. Gautam Barua, Chairman, Finance Committee
2. Prof. P.K. Bose, Director
3. Dr. P. K. Goswami, Director of Technical Education, Assam
4. Mr. Joseph Antony, representative of AS & FA, MHRD
5. Dr. (Mrs.) Basana Choudhury, Asst Prof & Head, Physics, NIT Silchar
6. Prof. K. M. Pandey, Professor, Dept of ME, NIT Silchar
7. Dr. B. K. Roy, Registrar & Member Secretary

Following agenda items were taken up for consideration-

FC-14/09/01: To confirm the Minutes of the last meeting of the Committee.

Minutes of the Thirteenth Meeting of the Finance Committee held on 15th June 2009 at Silchar were confirmed.

FC-14/09/02: To receive a note on the action taken and progress made on the minutes of the last meeting of the Committee.

Committee was apprised about the actions taken on the resolutions of its last meeting. Committee took a note of the same.

FC-14/09/03: To consider and recommend the Audit Report for the year 2008-09 received from CAG.

Committee examined the Audit Report of the Institute for the year 2008-09 and accepted the same except the consolidation of the CPF account with the Institute balance sheet. However CPF a/c would be shown as a separate note along the Institute balance sheet. It was decided to implement these from the next financial year and recommended it to the Board for approval.

FC-14/09/04: To consider the revised Budget Estimate of Plan and Non-Plan for the year 2009-10 and Budget Estimate for 2010-11.

Committee examined the Revised Estimate under Plan (General & OSC), Non-Plan for the year 2009-10 (attached as Appendix-1) and Budget Estimate of Non-Plan for 2010-11 (attached as Appendix-2), which

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B.K. Roy*

were submitted to the Ministry on 13.10.2009. The Committee accepted the same and recommended to the Board for approval.

FC-14/09/05: To consider utilization of OSC Plan fund for General Plan activities, as per guidelines given by the MHRD.

Committee examined and resolved to utilize the OSC Plan Fund for Normal Plan activities and advised to maintain the financial books & preparation of Budgets as before and recommended it to the Board for approval.

FC-14/09/06: To consider the enhancement in the rate of daily wage workers who have been working in this Institute since long.

Committee examined the proposal and noted that (i) there was a similar enhancement w.e.f. 1st April 2009 in the rate of daily wages for similarly placed workers at NIT Trichy, and (ii) the total financial involvement in implementing the proposal is about 0.2% of the total salary component of the Estimated Budget of 2010-11. Committee after details discussion resolved to implement the rate with note placed in Appendix- F (attached as Appendix - 3) of the agenda subject to the following conditions

- (i) the revised rate of wage would be fixed and made effective from 1st December 2009
- (ii) the revised rate of wage would be fixed for next three years
- (iii) the additional expenditure over the Govt. rate would be borne from IRG.
- (iv) to review their employment periodically.
- (v) policy to be framed to ensure proper utilization and conduct of such workers

Accordingly, the matter is recommended to Board for its approval.

FC-14/09/07: To consider the implementation of Cash handling allowance.

The Committee after careful examination resolve to grant the implementation of Cash Handling Allowance from the date of implementation of other allowances of the said OM No.F.20-46/2003-TS-III dated 14th September, 2004 and recommended the same to the Board for approval.



FC-14/09/08:

To consider adopting the Ministry of HRD notification F.No.23-1/2008-TS.II dated 18th August 2008 regarding revision of pay of teaching and other staff in Centrally Funded Technical Institutions (CFTIs) following the pay revision of the Central Government employees on the recommendation of 6th Central pay Commission (6th CPC).

Committee considered the matter regarding revision of pay of teaching and other staff and decided to adopt the relevant clauses of Ministry of HRD notification F.No.23-1/2008-TS.II dated 18th August 2008 and recommended the same to Board for approval.

FC-14/09/09:

To consider the release of arrears to the members of the faculty with effect from 1st January 2006 as per 6th CPC recommendations.

Committee decided to release the arrear salary w.e.f. 1st January 2006 after adjusting the payments already made and other revised allowances w.e.f. 1st September 2008 and recommended it to Board for approval.

FC-14/09/10:

To consider and approve the implementation of various revised allowances for the employees of the Institute as per applicability of such allowances to the employees of Central Government in pursuance of the 6th CPC recommendation and as accepted by the Government.

Committee noted the content of the letter No.F-21-68/2008/TS III dated 25th February 2009 and approved to implement various revised allowances to the employees of the Institute as applicable to the employees of Central Government with effect from 1st September 2008 and recommended the same to Board for approval.

FC-14/09/11:

To consider the expenditure towards conveyance of school/college going children, within the limit of Children Education Allowance as an alternative for non-providing bus facility to these children.

Committee examined the proposal and noted that (i) there is no school within the campus, (ii) available schools at Silchar are away from the campus, (iii) Institute is not providing any bus facility to the school going children, (iv) School fees etc at Silchar is comparatively less. Considering these facts, Committee opined that "transport charge for attending school" be included in the list of items permitted to reimburse under Children



Education Allowance subject to concurrence to the Ministry and recommended it to the Board for approval.

FC-14/09/12:

To consider the beginning of the block period of 3 years for cumulative Professional Development Allowance from the current financial year 2009-10.

Committee considered the proposal and decided to begin the block period of 3 years from the current financial year 2009-10 and to reimburse the expensed towards national Seminars and Workshops along with other usual reimbursements for this purpose and recommended it to the Board for approval.

FC-14/09/13:

To consider formation of an anomalies Committee to look into anomalies in the fixation of pay

Committee authorized the Director to form an Anomalies Committee including members from outside Institute to look into the anomalies in (i) mapping from GoA scales of pay to Gol scales of pay, and (ii) fixation of pay while implementing the recommendation of 6th CPC and recommended it to the Board for approval.

FC-14/09/14:

To consider the recommendation of the Senate for granting of Institutional scholarship to MTech students without GATE and PhD students without NET/GATE

Committee examined the recommendation of the Senate but in the present condition, Board did not favour granting of Institutional fellowship for MTech students without GATE. Committee noted that the Institute has not been getting sufficient PhD students with NET and advised to collect information from other NITs and Central University regarding awarding of any scholarship to PhD students without NET and further desired that the Senate may set up qualification criteria of such PhD students (without NET) for granting Institution fellowship and place its (Senate) recommendation before the Board for approval. Committee recommended its view to the Board for approval.

FC-14/09/15:

To consider investing caution money and plan fund and credit the interest earn to Corpus fund.

Committee examined the proposal and resolved to invest Caution money in fixed deposit schemes and the interest to be earned by this process are to be credited to the Corpus Fund of the Institute. Committee further



resolved to invest Plan fund in fixed deposit schemes or to avail the sweeping facility and the interest to be earned by this process are to be treated as IRG. These are to be done without affecting the activities in any manner, for which these funds are to be utilized and recommended its view to the Board for approval.

FC-14/09/16: To ratify the action of the Director in increasing the Hostel Management Fee from Rs. 200/- to Rs. 500/-.

Committee ratified the action of the Director and recommended it to the Board for approval.

FC-14/09/17: To consider reimbursement of mobile phone bill in respect of some teaching and non-teaching staff.

The item was dropped.

FC-14/09/18: To note the matter of Common Fee Structure for all NITs for all B.Tech. & M.Tech. students admitted from the academic year 2009-2010.

Committee noted the revised tuition fee @ Rs. 35,000/- per annum i.e. Rs. 17,500/- per semester from all the fresh B.Tech. and M.Tech. students admitted from the academic session 2009-2010.

FC-14/09/19: To consider the following cases of awarding appropriate scales of pay to some staff.

Committee examined the cases and resolved that the cases of LMO and JE(Electric) be taken up as per restructuring of non-teaching post in NITs, which is presently under consideration of the Ministry. The case of DR(a/c) be decided as per rule in the Institute level and recommended its view to the Board for approval.

FC-14/09/20: To consider the appeal of Sri P. Bhattacharjee, UDA and HOS, Registrar Office for regularization of his service in the post of (1) Superintendant (MC) and (2) Assistant Registrar

Committee appreciated the services that Sri Bhattacharjee rendered for the Institute but the Finance Committee was unable to consider the appeal for regularization of his services since rule does not permit and recommended the same to the Board for approval.

FC-14/09/21:

To consider the appeal of Sri Priya Brata Nath, Pharmacist for giving him the enhanced scale of pay as per Govt. of Assam w.e.f. 1st January 1981 and subsequent revised scale w.e.f. 1st January 1989 without any arrear from 1.1.81 to 31.12.1995 (to be fixed notionally)

Committee considered the appeal of Sri Priyabrata Nath, Pharmacist and resolved that the matter of payment of arrear from 1.1.1996 to 31.3.2003, i.e. period prior to converting to fully Centrally funded Institute, be forwarded to GoA for consideration and recommended its decision to the Board for approval.

FC-14/09/22:

To consider the appeal for re-instatement in service and exemption of deduction of Institute share CPF of Sri Abdun Nur Borbhuiya, ex-Moulding Attendant (dismissed from services of the Institute on conviction by Hon'ble Court

Committee carefully examined the appeal of Sri Abdun Nur Borbhuiya but as per Govt rules it was not permissible and the Committee could not consider his request and recommended its decision to Board for approval.

FC-14/09/23:

To consider the appeal for re-instatement in service and exemption of deduction of Institute share of CPF of Sri Rabijul Haque Borbhuiya, ex Plumber.

Committee carefully examined the appeal of Sri Rabijul Haque Borbhuiya but as per Govt rules it was not permissible and the Committee could not consider his request and recommended its decision to Board for approval.

FC-14/09/24:

To consider and approve the implementation of "annual leave with wage" to the workers working on daily wage basis.

Committee considered the matter and resolved to implement the "annual leave with wage" for "one days for every 20 days of work performed in a calendar year" with effect from 1st December 2009 and recommended it to the Board for approval.



FC-14/09/25:

To consider Implementation of Pension as per first Statutes of NITs under the NIT Act 2007.

It was noted that the matter of implementation of Pension in three NITs was taken up for discussion in the last meeting of NIT Council and is under consideration of NIT Council at present. Accordingly, Committee noted the issue and recommended the matter to Board.

FC-14/09/26:

To consider payment of arrear to Library and other staff as per decision of BOG under Item-BOG-20/09/7

Committee examined the matter and resolved that GOA be requested to release 50% share of arrear pay, till 31.3.2003 i.e. period prior to converting to fully Centrally funded Institute, of Rs.4,05,560/- for these staff and recommended its decision to Board for approval.

FC-14/09/27:

To consider the transfer of unclaimed liabilities amounting Rs. 135420.00 to Suspense Account and treating Non-recoverable advance payment of Rs.1292.00 as expenditure against Pay to daily wage worker.

Committee examined the matter and resolved that the liability amount of Rs.135420/- may be credited to Corpus fund and further allowed the amount of Rs.1292/- be treated as expenditure towards Pay of daily wage worker and recommended it to the Board for approval.

FC-14/09/28:

Any other item with the permission of the Chair

FC-14/09/28(a):

To consider the prayer of Shri Amit Kumar Biswas, Lecturer (SG) regarding air travel other than Air India.

Committee did not agree with the prayer of Sri Biswas and resolved to follow the standing OMs in this regard and recommended it to the Board for approval.

FC-14/09/28(b):

To ratify the action of the Director in awarding the job of campus security to M/s Gurubani Security Services Pvt. Ltd, Hyderabad.

Committee ratified the action of the Director in awarding the job of campus security and recommended it to the Board for approval.

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Kumar*

FC-14/09/28(c): To ratify the action of the Director in granting enhance DA to the employees of the Institute.

Committee ratified the action of the Director in granting enhance DA.

FC-14/09/28(d): To consider creating a desk for booking of Air/Train Ticket involving outside agency.

The item was dropped.

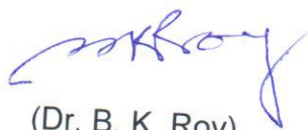
FC-14/09/28(e): To consider proportionate booking of Non-Plan expenditure under OSC Recurring Grant based on additional intake of OBC Student.

Committee examined the issue and resolved that OSC recurring grant be utilized for recurring expenses, in general. The modalities be decided in the Institutional level and recommended it to the Board for approval.

FC-14/09/28(f): To consider the proposal of three member committee in implementing medical reimbursement/ benefit facilities.

The item is deferred.

Meeting ended with a vote of thanks to the Chair.



(Dr. B. K. Roy)
Registrar & Member Secretary,



(Prof. Gautam Barua)
Chairman