

# NATIONAL INSTITUTE OF TECHNOLOGY SILCHAR

## Minutes of the Ninth Meeting of the Board of Governors held on 27<sup>th</sup> December 2005 at 3:30 PM at Silchar

Ninth Meeting of the Board of Governors of National Institute of Technology Silchar was held on 27<sup>th</sup> December 2005 in the Conference Hall of the Institute. Following members were present-

1. Prof. Gautam Barua, Director, IIT Guwahati- Chairman, Board of Governors
2. Prof. A.D. Sahasrabudhe, Deputy Director, IIT Guwahati
3. Sri Saumitra S. Dutt, Silchar
4. Prof. A.K. Sil, Head of the Dept, Chemistry, NIT Silchar
5. Dr. Nidul Sinha, Asst Prof, Elect Engg Dept, NIT Silchar
6. Sri AVNS Sastry, Desk Officer, TS-III, MHRD, New Delhi
7. Sri B.K. Ray, Desk Officer, IFD, MHRD, New Delhi
8. Prof. P.K. Banik, Director & Ex-Officio Member-Secretary
9. Dr. Fazal A. Talukdar, Registrar- Invitee

Following members expressed their inability to attend the meeting due to pre-occupation-

1. Sri Jatinderbir Singh, IAS, Commissioner & Secretary, Higher Education, Govt of Assam, Guwahati
2. Sri Abhijit Barooah, Managing Director, Premier Cryogenic Limited, Guwahati

At the outset, Board welcomed Prof. P.K. Banik, Director and Secretary of the Board, who joined the Institute recently and wished him success. Board further placed it on record its deep sense of appreciation and gratitude to Prof. Gautam Barua who steered the Institute for more than 2 years as Director in spite of his busy schedules as Director of IIT Guwahati. Following agenda items were taken up for consideration-

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| <b>BOG-9/05/1</b> | <b>To confirm the Minutes of the Last Meeting</b><br>Minutes of the Eighth Meeting of the Board held on 30 <sup>th</sup> September 2005 were confirmed.  |
| <b>BOG-9/05/2</b> | <b>To receive a note on the action taken and progress made on the Minutes of the last Meeting</b><br>Board took a note on the action taken on the resolutions of its Eighth Meeting held on 30 <sup>th</sup> September 2005. |
| <b>BOG-9/05/3</b> | <b>To consider the pay-mapping of non-teaching staff of the Institute</b><br>Consideration of the item has been deferred.  |
| <b>BOG-9/05/4</b> | <b>To consider re-engagement of academic staff retiring in the middle of an academic semester upto the end of the semester</b>   |

Board accorded in-principle approval for re-employment of faculty retiring in the middle of an academic semester till the end of the semester. Re-employment of the faculty for the remaining part of the academic semester will be as per the standard rules and regulations in force for re-employment after superannuation. Board authorized the Director to examine the re-employment of faculty after superannuation on case by case basis and approve the same on merit.

**BOG-9/05/5**

**To consider and approve the reservation roster for recruitment against SC/ST/OBC/PWD**

Board accorded in-principle approval for reservation of posts at non-teaching category as per Government rules in force. Board further resolved that the existing employees who were recruited on the basis of reservation policy of the Govt of Assam should be integrated with the reservation roster of the Govt of India.

**BOG-9/05/6**

**To consider and approve amendment to the B.Tech. regulations**

Board examined the recommendation of the Senate for amendment of B. Tech. regulation and decided to substitute the existing Clause no. 15.3 with the following (new 15.3)-

15.3 *End-Semester answer scripts are open for inspection by the students after the grades have been submitted and within one week from the commencement of the next semester.*

Board further approved addition of the following as a new Clause no. 15.4-

15.4 *Changes in Grades Already Awarded: If a student feels that the grade awarded to him/her in a course is not correct, the student can make an appeal to the Dean (Academic Affairs) citing the reason(s).*

However, the Board did not agree with the recommendation of the Senate for amendment of the M.Tech. regulations.

**BOG-9/05/7**

**To take a note on the vision document of the Institute**

Board examined the draft Vision document and action plan for 11<sup>th</sup> Five-year plan and accorded its in-principle approval. The Board requested the Institute to prepare a more comprehensive document at the earliest. The Board made the following observations with respect to the Academic Programmes proposed, and requested the Institute to take into consideration these observations-

- (i) Intake of UG programme in Electronics & Telecom Engg could be increased to 100 during the 11<sup>th</sup> Plan period
- (ii) UG programme in Bio-Technology could be introduced earlier, maybe from 2007-2008 with an intake of 30 which could then be increased to 60.
- (iii) Board expressed its reservation regarding UG programmes in Industrial Engg and Management and Architecture. The Institute may explore other possible programmes.
- (iv) M.Tech. programmes in Electronics and Computer Science could be introduced in the first part of 11<sup>th</sup> plan
- (v) Humanities and Social Sciences department may consider introducing a PG programme that has relevance to technology

**BOG-9/05/8 To consider the anomaly in pay-fixation of Sri Nantu Ram Das, Cook-cum-Helper**

Board noted that the issue involved is administrative in nature and Director is competent to settle the matter.

**BOG-9/05/9 To consider extending medical attendance and library facility to retired employees**

Board examined the proposal as put up before it and resolved that the retired faculty may be allowed to borrow two books from the library by collecting a refundable security deposit of Rs. 4000.00. Board resolved that the retired teaching and non-teaching staff may avail the reading facility in the library. However, Board did not approved the proposal for extending medical attendance to retired staff.

**BOG-9/05/10 To consider the outsourcing of security services for 2006-07 to M/S North Eastern Security Services (NESS) at the rate of 2005-06**

Board approved the renewal of contract for outsourcing of campus security services for 2006-07 with M/s. North Eastern Security Services, Guwahati at the rate of 2005-06.

**BOG-9/05/11 To take a note on the Budget Estimates for 2006-07**

Board noted the budgetary estimates for 2006-07.

**BOG-9/05/12 TO RATIFY THE GRANT OF 4% DA TO THE EMPLOYEES OF THE INSTITUTE**

Board ratified the payment of additional installment of DA and NPL bonus.

**BOG-9/05/13 To take a note on the resolutions of the Eighth and Ninth Meeting of the of the Building & Works Committee (BWC)**

Board noted the Minutes of the 8<sup>th</sup> Meeting of Building and Works Committee. The Minutes of the 9<sup>th</sup> Meeting could not be placed before the Board.

**BOG-9/05/14 To approve the recommendation of the Screening Committee constituted to assess the suitability of non-teaching employees to continue in service beyond 58 years of age and upto the normal age of superannuation**

The item was deferred.

**BOG-9/05/15 To take a note on the status of MHRD sponsored projects under MODROB, TAPTEC and R&DP**

Board noted that the Ministry has withdrawn support under MODROB, TAPTEC and R&DP from the current financial year. Ministry officials suggested that the Institute should work out innovative projects with the left over grant with the Institute under the MODROB, TAPTEC and R&DP schemes and submit the same to MHRD for re-allocation against the new projects for utilization.

**BOG-9/05/16 Any other item with the permission of the Chair**

**BOG-9/05/16A To consider the representation of employees union regarding payment of enhanced medical allowance with effect from 1.4.2004**

Board examined the representation of the employees union regarding payment of enhanced medical allowance w.e.f. 1.4.2004 and did not accede to its request.

**BOG-9/05/16B To consider grant of honorarium to officials of IIT Guwahati who rendered services in the camp office of Director, NIT Silchar at Guwahati from July 2003 to October 2005**

Board appreciated the services rendered by the officials of IIT Guwahati in running the camp office of NIT Silchar at IIT Guwahati for more than 2 years but did not agree with the proposal for honorarium to them.

**BOG-9/05/16C To take a decision on penal rate of license fee to be recovered from Sri S.S. Das Purkayatha, retired PS to Principal for occupation of residential accommodation beyond admissible period**

Board examined the prayer of Sri Purkayastha but declined to offer any exemption in license fee for the period of his overstay. Board resolved that recovery should be made from Sri Purkayastha as per rules.

**BOG-9/05/16D To consider the revision of classification and control of non-teaching employees**

Board examined the classification and control of non-teaching employees. The revised classification and control will be as follows-

Sl No	Staff	Reporting Officer	Reviewing Officer	Accepting Officer
1.	Registrar		Director	
2.	All Officers including Head of the Sections (HOS)			
	(a) Accounts, Establishment, Central Stores, Security and any other section not covered below	Registrar	Director	Director
	(b) Academic	Dean, Academic	Director	Director
	(c) Library	Chairman, Lib. Committee	Director	Director
	(d) Estate	Dean (P&D)	Director	Director
	(e) Training & Placement	Faculty i/c, Placement	Dean, Students' Affairs	Director
	(f) Students' Affairs	Dean, Students' Affairs	Director	Director
	(g) SRC	Dean, SRC	Director	Director
	(h) Directors' Office	Director	Director	Director
	(i) Registrar's Office	Registrar	Director	Director
3..	Staff of the Sections (other than Officers & HOS)			
	(a) Accounts, Estate, Security, Medical, Stores, Establishment	Concerned HOS	Registrar	Director
	(b) Academic	HOS, Academic	Dean, Academic	Director
	(c) Central Library	Librarian	Dean, Academic	Director
	(d) Admission	Chairman, Admission	Director	Director
	(e) Estate			
	(i) Engineers (other than EE, AEE)	Engineer to whom reporting directly	Estate Officer	Dean (P&D)
	(ii) Maintenance / Technical Staff			
	(iii) Office Staff	Estate Officer	Dean (P&D)	Director
	(f) Placement	Faculty i/c, Placement	Dean, Students Affairs	Director
	(g) Students' Affairs	HOS, Students Affairs	Dean, Students Affairs	Director
	(h) SRC	HOS, SRC	Dean, SRC	Director
	(j) Director's / Registrar's Office	Registrar	Director	Director
4	Staff of the Departments/ Centres			
	(a) Administrative Staff	Concerned HOD	Director	Director
	(b) Technical Staff	Faculty to whom reporting directly	Concerned HOD	Director
5	Staff of Hostel	Concerned Hostel Warden	Dean (SA)	Director

**BOG-9/05/16E To consider the representation of Laboratory-in-Charge of Measurement Lab of Electrical Engineering in respect of adjustment of departmental advance**

Board examined the representation and noted that the items were procured and used in laboratory. Board

resolved to refund the amount of Rs. 11,600.00 to Dr. A.K. Sinha, Asst Professor of Electrical Engg from whose salary the relevant departmental advance was recovered.

Meeting ended with a vote of thanks to the Chair.



Prof Gautam Barua  
Chairman, Board of Governors



Prof. P.K. Banik  
Director & Secretary